

*Welcome
to VCE
at
Officer SC*



Acknowledgement of Country

I would like to begin this presentation by acknowledging and paying my respects to the Traditional Custodians of the Bunurong land on which Officer Secondary College sits.

I would like to pay my respects to Elders, past and present, and acknowledge all Aboriginal and Torres Strait Islander peoples with us this evening.



PRESENTATION FOCUS...

- Who are our Senior School staff?
- What do you need to know about VCE?
 - What is VCE?
 - What are SAC's?
 - Attendance
 - Special Provision
 - Structured Workplace Learning
 - VETs at Officer
 - VETs offsite
 - Exams
 - Wellbeing + support available

THE SENIOR SCHOOL TEAM



Senior School Leader
Mr Brett Andrews



Year 12 Leader
Ms Georgia Gilliland



Year 11 Leader
Ms Michelle Dowsett



VCE Improvement Leader
Mrs Erin Andrews



**Assistant Principal –
Curriculum + Programs**
Mrs Caz O'Reilly



VCE VM Leader
Mr James Holden



**Careers Practitioner/VET
Coordinator**
Mr Alister Quinn



Attendance Officer
Ms Kirsten Crawford

Career pathways - next steps for students and families...

- Parents have conversations at home discussing your students' options and interests.
- Begin to understand the language and structure of the VCE, VCE VM, SWL, and VET .
- Attend OSC's Information Nights, Course Counselling and continually log in to Compass and ask questions.
- Encourage your child to attend University and TAFE Open days now and during Year 12.

1

Attend school events, plus University and TAFE Open Days to think about your future.

2

Think about the subjects you are passionate about.

3

Reflect on the careers advice you've had to date.

4

Use a career assessment tool (like Morrisby) to help match your interests with a career

5

Speak to the Careers Team with specific questions.

6

Read the '*Where to Now?*' guide.

7

Visit vic.gov.au/oneVCE

VCE Pathways

Within the VCE, there are two pathways:

- ✓ **VCE General** - leads to Uni/TAFE/Workplace
- ✓ **VCE Vocational Major (VM)** - leads direct to Workplace/TAFE - Uni via Pathways

VCE General


- Traditional academic focus
- Must complete 16 units, with at least 8 at Year 12 level
- Must include English or EAL
- Receive an ATAR score to apply to University and TAFE courses
- Students can choose to study an additional VCE subject early in Year 10 if academically ready

VCE VM

- Focus on getting ready for the workplace
- Must complete 16 units, with at least 8 at Year 12 level
- Subjects include Literacy, Numeracy, Personal Development Skills and Work Related Skills
- Must complete a VET course at TAFE or school
- Includes 1 day per week Structured Workplace Learning
- Can include a School Based Apprenticeship (SBAT)

	Leading to VCE			Leading to VCE / VM	
2025	5x Year 10 subjects	4x Year 10 subjects + 1x VCE Unit 1/2 subject	4x Year 10 subjects + 1x VET subject	5x Year 10 subjects	4x Year 10 subjects + a VET subject
2026	5x VCE Units 1/2	4x VCE Units 1/2 + 1x Unit 3/4 subject	4x VCE Units 1/2 + 1x VET subject	VCE/VM including a VET subject	VCE/VM including a VET subject
2027	5x VCE Units 3/4	4 or 5x VCE Units 3/4	4 or 5x VCE Units 3/4	VCE/VM including a VET subject	VCE/VM including a VET subject

 Definitely VCE

 Definitely VCE, ready to start early

 Want to do a VET but not sure of VCE or VCE/VM program yet...





Definitely VCE/VM

What is VCE General?

VCE General - leads to University/TAFE/workplace

- Study over 2 years
- Students must successfully complete a minimum of 16 units, with at least 8 Units (semester subjects) at Year 12 (unit 3+4 level)
- Year 11 complete Units 1 + 2
- Year 12 complete Units 3 + 4
- English/EAL is compulsory
- A VET subject can be studied as one of your VCE subjects

2026 Year 11	English 1 + 2	Maths Methods 1 + 2	History 1 + 2	Biology 1 + 2	VET Sport & Rec 1 + 2
2027 Year 12	English 3 + 4	Math Methods 3 + 4	History 3 + 4	Biology 3 + 4	VET Sport & Rec 3 + 4

What is VCE General?

Assessment

- Students must complete all Course work (class tasks) and all SAC's to pass the Unit with an S (Satisfactory)
- **School Based Coursework (SAC's)** also receive scores
- Each subject has exams at the end of each semester

- Year 11 scores don't count towards overall ATAR.
- Year 12 scores DO count towards overall ATAR.
- You receive your ATAR at the end of your VCE.

English	Results	S / N
Course Work	Complete	S
SAC's	82%	S
	75%	S
	77%	S
Exam	68%	S
Unit Result		S

KEY TERMS

SAC - School Assessed Coursework (Years 11-12)

SAT - School Assessed Task (Years 11 - 12)

GAT - General Achievement Test



Exam for students
in year 12 subjects

S/N - Satisfactory or Not Satisfactory

ATAR - Australian Tertiary Admissions Rank (score out of 99.95)

SAC's

School Assessed Coursework (SAC's)

To ensure all students have fair and equal access to perform at their best during scored assessments or SAC's, OSC will:

- **schedule SAC's to be held at the same time for all students**
 - this means subjects like English and General Maths that have multiple classes may need to have SAC's scheduled afterschool hours several times per year
- **allow students with medical needs to apply for Special Provisions to complete their SAC's**

SPECIAL PROVISIONS



For students needing Special Exam and SAC arrangements due to medical reasons, you will need to apply with VCAA. Mr Andrews will help with your application.

The application requires:

- Doctor diagnosis and detailed report
- School-based report and observations
- Further tests may be required from professionals

Apply if your student suffers from:

- Specific Learning Disorders
- Language Disorders
- Motor Coordination Disorders
- Hearing Impairment
- Vision Impairment
- Health issues - long term or injury
- Physical disability
- Mental Health Condition

 VICTORIAN CURRICULUM AND ASSESSMENT AUTHORITY 

2026 Special Examination Arrangements Online Application Health Professional Statement

COLLECTION NOTICE
The Victorian Curriculum and Assessment Authority (VCAA) is a statutory authority continued under the Education and Training Reform Act 2006 (Vic) (the Act). The VCAA collects the information requested in this document, which includes personal information as defined in s 3 of the Privacy and Data Protection Act 2014 (Vic) and may also include personal and health information as defined in s 3 of the Health Records Act 2007 (Vic), for the purpose of facilitating and administering an application for Special Examination Arrangements under s 2.5.11 of the Act. The personal and/or health information collected in this document will be disclosed to and used by VCAA employees and/or contractors for and in connection with the above mentioned purpose. The personal and/or health information collected will not otherwise be used or disclosed by the VCAA, except with the consent of the individual, or if the VCAA is required or otherwise permitted by law to do so. When an individual's personal and/or health information is provided to the VCAA by a third party, the VCAA requests that the individual is made aware their personal and/or health information will be or has been provided to the VCAA, the purpose for which it will be or was provided and to whom it will be or is likely to be disclosed. If all or part of the requested information is not provided, the Special Examination Arrangements Application may not be considered.
An individual may request access to personal and/or health information the VCAA holds about them and request its correction if inaccurate. Initial enquiries regarding access to personal and/or health information held by the VCAA in relation to Special Examination Arrangements Applications can be made by contacting the Project Manager, Special Provision at vcaa.special.provision@education.vic.gov.au. The VCAA Privacy Policy can be found at vcaa.vic.edu.au/footer/privacy-policy.

This statement is to be completed by the student's primary treating health professional. The professional must not be related to, or have a close personal relationship with the student, and must have been professionally associated with the student's situation.

THIS FORM MUST BE COMPLETED BY HAND OR USING ADOBE ACROBAT – DO NOT USE MICROSOFT EDGE

STUDENT DETAILS

Surname

First name

School name

Diagnosis

Date of diagnosis / /

MEDICAL HISTORY

Provide a brief history of the student's condition(s) and period of consultation.
Include presenting symptoms, intensity, frequency and expected duration, i.e. temporary or permanent.

What is your assessment of the severity of the student's condition(s)? Mild Moderate Severe

Is the student consulting any other health professional for this condition? Yes No

If yes, provide reason for consultation(s).

500 Health Professional Statement 2026 (1)

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STUDY SCORES + ATAR

- Each subject will receive a Study Score out of 50 at the end of Year 12.
- Students' 4x best Study Scores (including English) contribute to their overall ATAR.
- If a student has completed a 5th or 6th subject also, 10% of those Study Scores also are added on to calculate their ATAR.
- Students are then ranked in order of their aggregate Study Scores and a percentage rank is assigned to distribute students as evenly as possible over a 100-point scale.
- Finally, the percentage rank is converted to an ATAR score. The ATAR is an estimate of the percentage of the population that you outperformed.

So if you receive an ATAR of 60, it means you performed better than 60% of students that year.

ATTENDANCE

▶ 95% Attendance Requirement

▶ 200 school days = 190 must be attended

▶ The more you attend:

- ✓ More information you learn
- ✓ More help you can ask from teachers
- ✓ More discussion of topics
- ✓ More chances to ask questions
- ✓ More help from peers

The less you attend:

- ☹ Less chances to ask for help
- ☹ Less understanding of topics
- ☹ Less practice of skills
- ☹ Less chances for feedback
- ☹ Gaps in your knowledge

ATTENDANCE

► If absent:

- Parents - call absence line or email absence email to approve the absence with appropriate reason
- If you go to the doctors, ask for a Medical Certificate, and bring/email it in to your Senior School Leader the next day at school
- If you are absent on the day of a SAC - you **MUST** have Medical Certificate
 - Bring it in the next day back and show to your teacher
 - Re-schedule your SAC

Approved Absences	Unapproved Absence
<ul style="list-style-type: none">• Medical Certificates• Bereavement/funerals (with documentation)	<ul style="list-style-type: none">• Family Holidays• Birthdays• Last day of term• Note from parents• Unexplained

We strongly recommend you DO NOT SCHEDULE FAMILY HOLIDAYS during the school term while studying for the VCE

What is VCE / VM?

- The Victorian Certificate of Education with Vocational Major is for students wanting to prepare for the workplace.
- Suitable for the following:
 - Students who have a clear pathway that does not require university or know they don't want to go to university straight away
 - Students who wish to gain real life experience while at school and be job ready at the end of Year 12
 - Students who would like to experience different pathway options while at school
- Must complete 16 units in total, including 2 units of VET, to receive their VCE VM certificate.

VCE / VM UNITS

Year 11	Year 12
VET = 2 Units	VET = 2 Units
Numeracy = 2 Units	Numeracy = 2 Units
Literacy = 2 Units	Literacy = 2 Units
Personal Development Skills (PDS) = 2 Units	Personal Development Skills (PDS)= 2 Units
Work Related Skills (WRS) = 2 Units	Work Related Skills (WRS) = 2 Unit

What does a week of VCE / VM look like?

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
At OSC attending 5 periods of: <ul style="list-style-type: none"> •Literacy •Numeracy •PDS •WRS 	At OSC attending 5 periods of: <ul style="list-style-type: none"> •Literacy •Numeracy •PDS •WRS 	EITHER at: VET course (TAFE, OSC or another school) or Structured Workplace Learning	At OSC attending 5 periods of: <ul style="list-style-type: none"> •Literacy •Numeracy •PDS •WRS 	EITHER at: VET course (TAFE, OSC or another school) or Structured Workplace Learning

Wednesdays and Fridays depend on which VET course you are completing at which school or TAFE venue.

For example, a student may have VET on a Friday, meaning they would complete SWL on a Wednesday.

VET COURSES

Acting

Agriculture

Animal Studies

Applied Fashion Design &
Technology

Automotive Studies

Aviation (Drones)

Beauty

Building & Construction

Business

Business Admin (Legal)

Early Childhood Education &
Care

CISCO

Community Services

Computer Repair

Dance

Design Fundamentals

Electrical Industry

Engineering Studies

Equine

Furnishing

Hairdressing

Health Services Assistant

Health Services Cert II

Horticulture

Hospitality

Interior Design

IT - Games Creation

Make Up Services

Music Industry

Printing and Graphic Arts

Plumbing

Public Safety

Screen Media

Sport & Recreation

Tourism

Visual Arts

VCE / VM ASSESSMENT

- All course work in VCE/VM must be completed (S/N) to pass each Unit.
- Students must complete individual and group tasks called **School Assessed Tasks (SATs)** to an ‘**Achieving**’ or ‘**Excelling**’ level to pass the Unit.
- Students will complete the VCE GAT Literacy and Numeracy exam in June.
- Students do not complete any other exams or SAC’s

How to make the most of your VCE / VM education.

At school you LEARN this skill by...

The top 6 traits that people look for in a tradie are...

1. Honesty

Knowing where the boundaries are and not deliberately breaking them
Owning up to your mistakes

2. Flexibility

Having multiple deadlines and adjusting your plans to make sure you meet them

3. Being helpful

Volunteering for jobs, helping at sports carnival BBQs, showing initiative

4. Thinking outside the box

Being creative when completing your assessment tasks

5. Great communicator

Sending professional emails, notifying group/team members if absent from school, sending/sharing work in a timely manner.

6. Organisation

Keeping track of all assessment deadlines.
Knowing what classes you have and when
Showing up ON TIME to class, Tafe and work
Being prepared with correct equipment AT ALL TIMES

SWL / SBAT

- **SWL - Structured Workplace Learning**
 - Will be the best thing you do in VCE / VM!
 - Often lead to job offers and Apprenticeships
 - Complete SWL one day a week
 - Must complete paperwork and induction before you can start
 - 2 different SWL placements per year
 - 20 days at each placement - unless applying for exemption to stay at the one workplace
- **SBAT - School Based Apprenticeship and Traineeship**
 - Complete 2 days a week - 1 day work, 1 day VET with employer
 - Get Paid
 - Great option for students who want to finish their schooling but have an apprenticeship offer or promise

VCE / VM KEY TERMS

- **SWL** - Structured Workplace Learning
- **VET** - Vocational Educational Training - TAFE
- **S/N** - Satisfactory or Non-Satisfactory
- **SATs** - School Assessed Tasks
- **GAT** - General Achievement Test

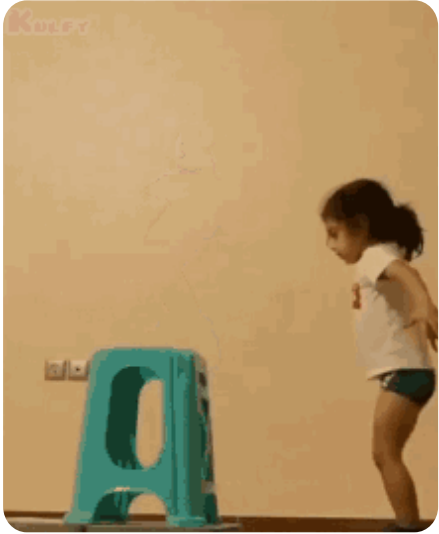
ATTENDANCE

- ▶ 95% Attendance Requirement
 - ▶ 120 school days = 114 must be attended
 - ▶ 40 Structured Workplace Learning Days
 - ▶ 40 TAFE Days - See your Institute Attendance Policy
- Attendance policy is the same as VCE.
 - SWL absences - must contact employer as well as OSC.
 - VET absences - must communicate with both external VET provider and OSC via absence line - STRICT ATTENDANCE REQUIREMENTS.
 - *You can fail your VET if you do not meet the minimum hours of attendance required.*

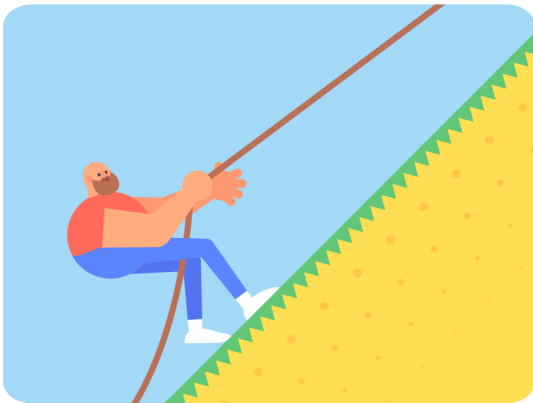
REDEMPTION WEEK

- During mid-year exam week in May, VCE / VM students are required at school for 'Redemption Week'.
- Instead of exams, students will:
 - complete a mid-year interview with a VCE / VM teacher to track their progress in Semester 1 and address any concerns
 - complete any overdue Semester 1 work
 - once all 4 subjects are signed-off by the teacher as complete, students can use the remainder of the week for work placement
- If Semester 1 work is *not* complete by the end of this week, students will fail that Unit of work and may not be able to continue to Semester 2.

Achieving your goals:

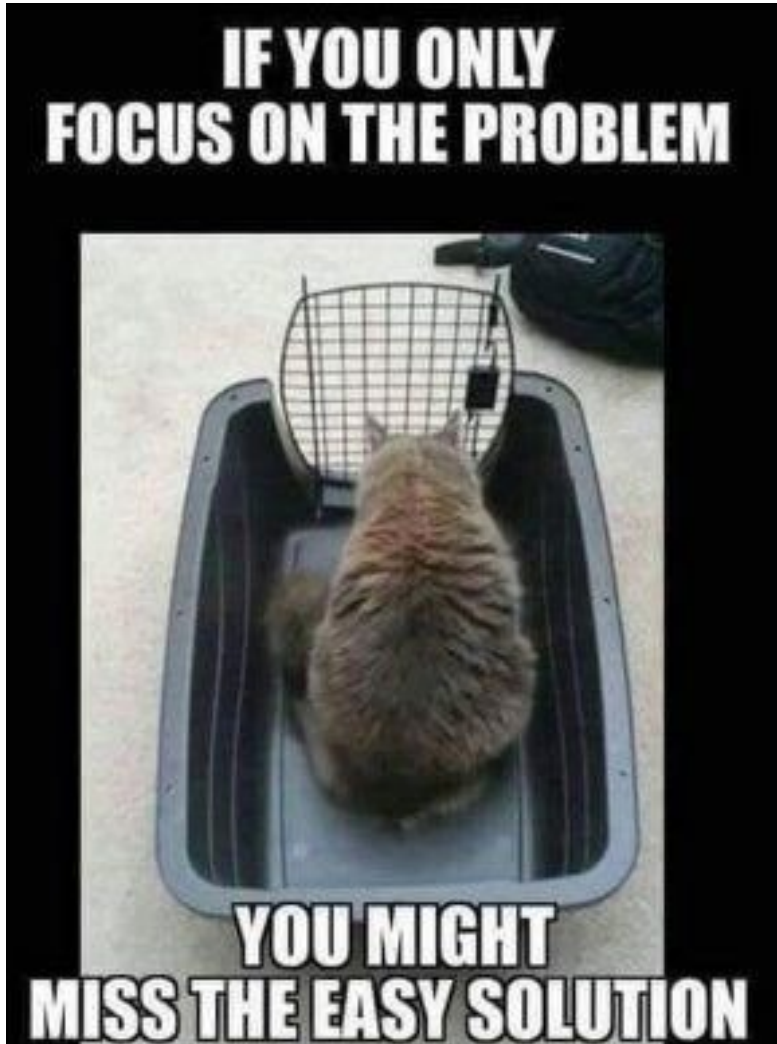


#GOALS



- What ATAR do you want/NEED?
- How are you going to achieve it?
- What Study Score do you want/NEED for English?
- What Study Score do you want/NEED for Maths?
- What VET Certificate do I need for my career pathway?
- How are you going to put yourself in the best position to achieve the scores you want?
- At the end of the day, will you be proud of your effort and what you have achieved?

Tips to help you get there...



1. Stay organised!
2. Juggle your time carefully and consider what is *really* important this year.
3. Listen to your teachers' advice!
4. Have a study timetable system.
5. Have someone in your corner.

SUPPORT DURING YOUR VCE

- VCE Leader - Mr Brett Andrews
 - Can answer VCE specific questions - exams, SACs, etc
 - Coordinates Special Provision applications
- VCE / VM Leader - Mr James Holden
 - Can answer VCE / VM Specific Questions
 - Support VCE / VM teachers
- Careers Team - Mr Alister Quinn + Ms Michelle Dowsett
 - Ms Dowsett in Senior Leaders office + Mr Quinn in Careers Office located next to S14
 - Ask questions about Uni, TAFE, SWL, SBATs, VET, etc
- VCE General and VCE /VM Teachers
 - All teachers are supportive and there to help students succeed inside and outside of class
- Senior School Leaders - Mr Brett Andrews, Ms Georgia Gilliland, Ms Michelle Dowsett
 - There to support all Year 11 + 12 students
 - Go to the Senior Office with any concerns or questions about life at OSC

THE SENIOR SCHOOL TEAM



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IMPORTANT DATES COMING UP!!

- Parent Teacher Interviews - March 5th + 6th
- Careers Expo - March 31st

KEY COMMUNICATION



- Messages and emails from Senior School Leaders and teachers
- Learning Tasks - course work + SAC/SAT due dates and results
- Reports

[2026 11-12 SAC SAT Events Calendar.xlsx](#)

- Live calendar with all year 11 and 12 SACs, SATs, exams, excursions, incursions, and events
- Updated at the start of each term
- Link is on Compass, saved under the STAR School Favourite's bookmarks

2026 Year 11-12 SAC/SAT/Events Calendar - Term 1											
Sessions	Day	Week 1 26th January	Week 2 2nd February	Week 3 9th February	Week 4 16th February	Week 5 23th February	Week 6 2nd March	Week 7 9th March	Week 8 16th March	Week 9 23rd March	Week 10 30th March
1	Monday	Australia Day Public Holiday		U3 Accounting AOS 1 SAC 1a		PDS UNIT 1 AOS 1 (4 LESSONS)	U3 Chemistry AoS 1 SAC	Labour Day	U3 Gen Maths SAC1 U3 Legal SAC1	U3 Accounting AOS 1 SAC 1b	
2				PDS UNIT 3 AOS 1 (4)					VCD UNIT 3 AOS 2 SAC 4 (6 LESSONS)	PDS UNIT 3 AOS 2 (4)	
3							U1 Physics AoS1 SAC 1		School Photo Day		Unit 1 Physics AoS2 SAC 2
4						U1 Physics AoS1 SAC 1					Unit 1 Physics AoS2 SAC 2
5				Welcome to VCE Night			U1 AOS1 Psych				
Afterschool											
1	Tuesday	Student Free Day				PDS UNIT 1 AOS 1 (4 LESSONS)	Unit 3 Biology AoS1 SAC	General Maths Unit 3 SAC 1	General Maths Unit 3 SAC 1		
2										Unit 3 Chemistry AoS2 SAC	
3							U1 Physics AoS1 SAC 1			Careers Expo	
4					2024 DUX Assembly	Whole School Swimming Competition					
5											